

(on your letter headed paper)

Date: _____

Dear Sir/Madam,

Insured Name - _____

Please note that with immediate effect, I hereby appoint Bennett Gould & Partners Ltd, 18 Ley Court Barnett Way Barnwood Gloucester GL4 3RT (FCA 306850), as our Insurance Brokers in respect of the insurance policies detailed below:

<u>Type</u>	<u>Policy No</u>	<u>Insurer</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please supply BGP Ltd with policy documentation, claims experience and any other information that they may request as soon as possible.

I also instruct you to send no further documents, notices or communications of any nature whatsoever to any introductory or previous agent that are no longer authorised to act on my behalf.

Yours faithfully,

Signed: _____

Name: _____
Position: _____